



Tuition Discount Program (TDP)

To increase the accessibility and affordability of Chatsworth Hills Academy, a program has been established that will allow the school to provide tuition discounts of up to \$2,000 per student for families that would otherwise find it difficult to send their child(ren) to Chatsworth Hills Academy.

This program is unique from the Financial Assistance Program, and is designed to enhance CHA's ability to reach out to families who may not qualify for Financial Assistance.

To apply, a family should submit the attached brief application and a signed copy of pages one and two of their 2008 1040 federal tax form. The application deadline is April 30, 2009. Any additional information requested by CHA must be provided by May 15, 2009.

Your household income is determined as total income reported on line 22 of the 2008 1040 federal tax form or total adjusted income on line 4 of the 2008 1040-EZ federal tax form.

Guidelines for TDP Awards

You may qualify for a TDP award if you meet the following requirements:

If you have the following # of students currently enrolled at Chatsworth Hills Academy:	AND if your household income as reported on your 2008 1040 federal tax form is less than:	THEN you may receive a total family award of up to:
1	\$175,000	\$500
2	\$250,000	\$2,500
3 (or more children)	\$300,000	\$4,500 (plus \$2,000 for each add'l child)

These limits are calculated based on national standards for tuition accessibility in independent schools, adjusted to reflect the cost of living in the Los Angeles area. TDP is designed to assist families who have no other sources of financial assistance. A typical scenario would be a family with two income-earning parents that has limited financial strength and few assets.

You may be requested to submit additional financial information such as family assets, household budgets, or self-employment income. Divorced, separated or never married parents must both submit a complete financial aid application.

TDP aims to assist families for whom education is the top financial priority in their budget. TDP is not intended to subsidize such luxuries as second homes, expensive vacations, or luxury cars. If your family has access to such assets, please understand that this program is not intended to assist you with tuition expenses at Chatsworth Hills Academy.

If you have special circumstances that do not fall within these limits but would still like to apply for the TDP, please contact Jonathan Douglas in the Business Office.



Tuition Discount Program (TDP) Checklist & Timeline

In order to ensure timely processing of your Tuition Discount Program application, please be aware of the following important deadlines.

- April 30:** TDP application and copy of top two pages of the 2008 1040 federal tax form must be received by Business Office

- May 1:** Business Office may request additional information. If additional information is requested, it is due no later than **May 15**. This information might include:
 - Information about your monthly budget and cash flows.
 - A balance sheet showing all assets and liabilities.
 - Additional schedules from your 2008 tax forms.
 - TDP application from the student's other parent, if parents do not live together.

- May 15:** TDP acceptance forms mailed.

- May 29:** TDP acceptance forms must be signed and returned to the Business Office.

If you have any questions about the Tuition Discount Program or the Financial Assistance Program, please contact Jonathan Douglas or Jane Markota in the Business Office.



Tuition Discount Program (TDP) 2009-2010 Application Form

Each household should fill out this form.

Name of Student(s): _____

Grade(s) of students in Fall 2009: _____

Name of Parent submitting application: _____

Address for this household: _____

Amount of Award you are requesting: \$ _____

Please sign the following, and send to the Business Office by April 30, 2009.

Please attach a signed copy of the top two pages of your 2008 1040 federal tax form.

I represent that this award is essential to my child's continued enrollment at Chatsworth Hills Academy, and that my application represents genuine financial need. I do not have access to any other funds to pay tuition.

The information I have provided to CHA is true and accurate. If CHA requests additional financial information, I will provide it.

I understand that an award is contingent on the submission of financial information from all parents.

I understand that my participation, at any level, in the Chatsworth Hills Academy Annual Fund is vitally important to CHA.

Parent's Name

Parent's Name

Signature

Signature

Date

Date